



Gillian Robertson

Independent Celebrant

Remember Love

Cuimhnich air a' Gradh



## Keeping your information safe

As **Remember Love**, I take your privacy very seriously.

So that you can be confident your data and information is safe, and to comply with UK and EU law, I adhere to the requirements of the **General Data Protection Regulations** (GDPR).

This means that:

- Your information will never be shared with any third party without your express permission.
- Your information will not be shared on social media without your express permission.
- Your ceremony or service script will not be shared with anyone else without your express permission.
- Your information will be stored and backed up securely.
- You have the right to see what information is being held.
- You have the right to ask for your information, in whole or in part, to be deleted.
- Requests will be actioned within 2 calendar weeks.
- After your service or ceremony is complete, all notes will be securely destroyed.
- Electronic copies of scripts and correspondence are kept for future reference only, and can be accessed or removed at your request at any time.

### Exceptions

**Please note**, in practice, information about your choices for a funeral service may be shared with the funeral director, and your permission is assumed for this.

Similarly, practical details of a wedding or other ceremony may be shared with the venue organiser, and your permission is assumed for this.

**Please note**, you will always have the opportunity to see the script for your ceremony or service beforehand, so that you can be sure no information will be shared publicly without your prior approval. If you choose not to read the draft, your permission to share that information will be assumed.

Gillian B. Robertson

4<sup>th</sup> April 2021



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